**Vernon Speed Skating Club**

**Board Meeting Minutes**

**Wednesday, Jan 18, 2016 @ 5:15pm at Boston Pizza, Vernon, BC**

In Attendance: Board Members – Diana Hall, Tony Benn, Julie Boyle, Ian Stewart, Tracey Eddy

Motion to call the meeting to order at 5:22pm

Review of previous minutes – not read

Adoption of Agenda

Open Discussion:

Loss of Skaters (Eric & Declan) – discussion on what to do regarding reimbursement of fees. Policies required: Tony provided policies of other clubs – eg. Swim club gives 30 day notice of which members are charged those 30 days prior to a refund; Hockey gives no refund at all; Tony prefers the 30 day notice. Ian mentions that if we don’t have a policy now then we will be getting a storm from angry parents which works against the reputation of the club – negative publicity. Diana provides calculation of possible reimbursement option that is fair and does not bankrupt the club – that is, the competitive rate minus the BCSSA and SSC fees, minus 25 sessions x $11.77/session, possibly minus a registration fee of $25-$35. There is currently no admin fee to date and therefore should not include. All in favour of giving reimbursement as calculated above. But, moving forward must implement a refund policy.

Volunteer cheque Policy ideas – post-dated cheques cashed at beginning (registration and volunteer cheque); reimburse volunteer cheque at end with club cheque unless commitment to volunteer not done; make this clear at time of registration. Refund Policy ideas – cheques for full amount accepted and/or two instalments which are post-dated Sept 1 and Nov 30 – tightening up timeline and not having confusion about two separate semester programs. Refunds provided as prorated for medical circumstances. Members must give 30 days notice to quit and this date must not exceed Nov 1st of each year, otherwise no refund is given. Therefore, no refunds after Nov. 30. Asking members for commitment for the season. Diana will write up two policies to review at next Board Meeting to vote on.

Intact Insurance Podium Tracker Grant – Diana is submitting Vernon Club to hope to win a grant of $5000. Forms to be filled in with board members outlining budget of how to spend money.

Gaming Money – Need to spend $1500. Diana recommends 3 stopwatches and ice time. Stop watches required for Funale and Tony says he will investigate cost. All agree on ice time. Tony mentions new jig needed and Ian says he has one barely used to sell the club. This is an option for unused dollars. Other equipment to purchase includes skate guards (Mike), boots, and blades.

Posters hung up with new information on them. – done.

Fundscrip – in trial stage. Mike has ordered card to test process.

Storage bins put together and in place. – done (Tony, Mike, Diana have keys)

Funale – Baskets taken care of by Emma; 50/50 License ask Karen; Trevor posted registration package on line and sanction came through.

Membership Drive – Mike has said the most success is with Bring a Friend Day; Club hopes to use Intact Insurance grant to promote and advertise via – radio, funguide, brochures, coaches to schools, banner on fence, parade float. Focus on Learn to Skate kids ages. Google: 150 participaction years and see what the club can associate with for an event. Place this item on the AGM agenda.

Policy Manual needed – Diana will take time during summer months to convert Regina Speed Skating Club Policy Manual into a manual that makes sense for our smaller club.

Travel Expenses for Coaches – deferred to another year

Possible fundraiser for next year – gift wrapping at the mall – all board members think there is no chance to get in there with other clubs having the monopoly.

Discount for early registration – deferred until club is bigger.

Replacing Coaches – Learn to Skate program can be run by a parent volunteer as club grows. Tony could take on role for recreation level, perhaps competitive group. Trevor may be an option in the future if his daughter tries skating and he puts her into the club. Trevor qualified to coach competitive group if needed, but may not be willing at this time.

Replacing meet coordinator – no suggestions given; defer to AGM and ask.

AGM – new date of April 5th to avoid conflict with spring break.

Open Floor – no new items

Date of Next Meeting – Wednesday, February 15 @ 5:15pm @ Kaltire Place.

Meeting Adjourned – 6:37pm

Fundraise events: Dates to come:

Pizza Cards – Sept. ---- complete Skate-a-thon Dec 5

Meat Orders – Nov & Feb ---- Nov. complete Family Skate Dec 21

Skate-a-thon – Dec. ----- complete Last Day X-mas Dec 22

Funale Family Basket raffle – Jan. First Day back Jan 2

50/50 Funale – Feb Funale Feb 11

Last Day of season Mar 16

AGM – April 5